

To the Kitchen →

Service Hallway

## Salon A Layout (1,408 sq. feet)

Event Date: \_\_\_\_\_

Event Name: \_\_\_\_\_

Signed approval: \_\_\_\_\_

### Round Tables:

4 foot (2 avail.) \_\_\_\_\_ Chairs per \_\_\_\_\_

5 foot (20 avail) \_\_\_\_\_ Chairs per \_\_\_\_\_

6 foot (60 avail) \_\_\_\_\_ Chairs per \_\_\_\_\_

Number of Additional chairs \_\_\_\_\_

Aisle? Y N (*note the placement of aisle*)

*Please note that Salons A or B are unable to fit any size of dance floor.*

### Rectangular and Other Tables:

Cocktail tables (3 ft x 3 ft) \_\_\_\_\_

6 foot (10 avail.) \_\_\_\_\_ Chairs per \_\_\_\_\_

6 foot table chairs on only one side? Y N

8 foot (40 avail) \_\_\_\_\_ Chairs per \_\_\_\_\_

8 foot table chairs on only one side? Y N

We are using Gateway's chairs Y N

Servers behind the food tables? Y N

Food on back hall? Y N

*Please note that servers cannot fit behind tables located on the back hall due to fire safety regulations*

Stage? Y N Size? \_\_\_\_\_

Lobby

