

GATEWAY PLUS

Additional Experiences & Enhancements

Contact

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Gateway Conference Center

Productive Morning Package

Start your morning meetings off right with fresh breakfast options designed to fuel productivity and conversation

MENU OPTIONS & PRICING

Doughnuts Minimum order: 5 dozen -

Glazed Doughnuts - \$11.99 per dozen

Assorted Doughnuts - \$15.29 per dozen

Breakfast Sandwiches \$5.00 each Served warm on your choice of: Croissant, Biscuit, Bagel, or English Muffin

Bacon, Egg & Cheese

Sausage, Egg & Cheese

Egg & Cheese



Coffee or Tea Service

\$3.00 per person Includes freshly brewed coffee and/or hot tea

- Cups, stirrers, creamers, sugar, and sweeteners included

Additional Information

A service fee applies to all food and beverage orders.

Order must be placed at least 3-days before event





Beverage Service

Enhance your event with convenient beverage service for meetings, weddings, banquets, conferences, and celebrations.

WATER SERVICE

\$200 Flat Fee

Chilled water dispensers

Ice and cups

Setup, replenishment, and breakdown

TEA & WATER SERVICE

\$3 Per Guest

Sweet tea

Unsweet tea

Chilled water dispensers

Ice and cups

SODA & WATER SERVICE

\$4 Per Guest

Assorted canned sodas

Chilled water dispensers

Ice and cups

DELUXE BEVERAGE SERVICE

\$5 Per Guest

Assorted canned sodas

Sweet tea

Unsweet tea

Chilled water dispensers

Ice and cups



Gateway Sweet Endings

Perfect for couples bringing in a wedding cake from an outside baker and wanting a seamless dessert experience.

CAKE CUTTING SERVICE

Sweet Endings Package – \$225

Includes:

- Professional cake cutting and serving
- Cake plating for up to 150 guests
- Disposable dessert plates, forks, and napkins
- Cake table setup and breakdown
- Staff service and cleanup

Additional Guests

- 151–250 guests: +\$75
- 251+ guests: +\$150

Add-On: Signature Coffee Bar

Classic Coffee Bar – \$3 per guest

Includes:

- Freshly brewed regular and decaf coffee
- Creamers, sugar, sweeteners
- Disposable cups, lids, stirrers
- Coffee station attendant

Elevated Coffee Bar – \$5 per guest

Includes everything in the Classic Coffee Bar, plus:

- Flavored syrups (vanilla, caramel, hazelnut)
- Whipped cream
- Cinnamon and cocoa toppings
- Custom coffee station signage



Bundle & Save

Sweet Endings + Classic Coffee Bar
Starting at \$575 for up to 100 guests

Sweet Endings + Elevated Coffee Bar
Starting at \$775 for up to 100 guests



LINEN RENTALS

120 inch round
\$16.00

132 inch round
\$18.00

90X130 or 90X156 rectangle
\$16.00

Service fee applies
Includes Setup & Breakdown

DECOR RENTALS

- Butterfly Infinity Back / Infinity Back chairs
- White Resin Garden Chairs
- Black Chiavari Chairs
- Cold Sparks
- Dancing on Cloud
- White Stage + Steps (runway available)
- White Dance Floor with or without wrap
- Drape for gray wall and or partition (White, Light Blue, Black, Red, Yellow Navy & Pink) -4-Way Stretch with up charge for velvet
- Throne Chair
- Thone Sofa
- Event Lounge Furniture (sofa, chairs, tables)
- Sweetheart Table
- Estate or Serpentine Tables
- Chargers
- Glassware (Water, Wine, Champagne)
- Flatware
- Plates
- Chaffing Dishes (Gold, Black, Silver)
- Marquee Letters





Gateway Conference Center

CHIAVARI CHAIRS

- Silver
- Cushion Included
- No Setup or Delivery Fee

\$5 Per Chair

Quotes available for other colors.
Setup & Delivery Fees will Apply to other colors



CHAIR COVERS

Black or White

Rental Only:

\$1.00 each

(you place on chairs)

Rental, Setup & Breakdown

\$3.00 each



SELFIE KIOSK

- Unlimited digital photos and boomerangs
- Custom Gateway-branded frame
- Easy text or email delivery

FREE to use with Gateway
Branded Photo Frames

\$75 to customize



STAGING

- 8x8
- Skirting & Steps Included
- No Delivery or Setup Charge

\$175

- 8x16
- Skirting & Steps Included
- No Delivery or Setup Charge

\$250

REHEARSAL DINNER / POST EVENT RENTAL

Keep the celebration going with an intimate gathering the day before or after your main event at Gateway. Perfect for a cozy rehearsal dinner or a cheerful farewell brunch.

- Use of Salon A or Salon B for up to 5 hours
- Seating for up to 80 guests for a meal

Available exclusively as an add-on to a booked event in Gateway Ballrooms.

\$356

Month of Event Coordination

The 30-Day Takeover

- ✓ Planning consultation
- ✓ Customized event timeline
- ✓ Vendor confirmations and coordination
 - ✓ Rehearsal coordination
 - ✓ Ceremony direction
 - ✓ Reception management
- ✓ Coordination of introductions, dances, toasts, cake cutting, and special moments
- ✓ Point person for vendors and family members
- ✓ Up to 10 hours of wedding day coverage

\$875.00

The Gateway Difference
For less than the cost of many standalone coordinators, you'll have an experienced event professional ensuring your wedding stays organized, on schedule, and stress-free—allowing you, your family, and your guests to focus on celebrating.



Event Director

Half Day Event Management

- ✓ 1- Hour Rehearsal Management
- ✓ Ceremony Director
- ✓ 1-Hour of Rehearsal Coordination

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\$400.00



KIDS KORNER AT GATEWAY

Give parents the gift of peace of mind while keeping young guests entertained in their own dedicated space.

Kiddie Korner at Gateway features a separate, supervised Kids Korner Room staffed by a Certified Event Nanny, allowing parents to fully enjoy the celebration while children participate in fun, age-appropriate activities in a safe and engaging environment.

Mini Kiddie Korner

\$895

1–5 Children

2–3 Hours with 1 Nanny

Basic Setup & Tear Down

1 Craft Activity

Light Toys

Luxury Kiddie Korner

\$2,495

5–10 Children

4 Hours with 2 Nannies

Setup, Themed Decorating & Tear Down

Games

3 Crafts

Movie

Face Painting

Food, Drinks & Snacks

Mobile Library

Toys

Personalized Coloring Sheets

Mobile Gaming Station

Signature Kiddie Korner

\$1,695

5–10 Children

4 Hours with 2 Nannies

Setup & Tear Down

Games

2 Crafts

Movie

Face Painting

Food & Drinks

Mobile Library



White Glove Services

Price Tailored to Event Size and Length of Event

Butler Service

- Tray-passed hors d'oeuvres and beverages with attentive, polished presentation
- Assistance with guest seating and coat check upon arrival
- Table-side beverage replenishment and discreet clearing of used items
- Personalized attention for VIPs or hosts to ensure seamless service flow
- Coordination with the event timeline, including cueing toasts, courses, or transitions
- Added elegance and formality, ideal for galas, weddings, corporate functions, and private dinners

Event Porter Service

- Onsite support for room resets, clean-ups, and light troubleshooting
- Assists with trash removal, spills, and restroom restocking
- Provides extra hands for moving chairs, tables, or signage as needed
- Ensures event spaces remain tidy and presentable throughout your rental
- Available in half-day or full-day blocks





White Glove Services

Price Tailored to Event Size and Length of Event

Room Flip Service

- One-time transition of the event space to a second setup during your rental period
- Breakdown and removal of original furniture, décor, and equipment
- Complete reconfiguration of tables, chairs, and staging based on your updated floor plan
- Coordination with your event timeline to ensure a seamless, non-disruptive transition
- Ideal for events with multiple phases, such as ceremony-to-reception or meeting-to-banquet
- Staff-managed execution for a quick, professional turnaround

Post Event Cleanup Service

- Collection and removal of all trash, recyclables, and food waste
- Breakdown and packing of tables, chairs, and event equipment
- Removal of décor, signage, and personal items from client and vendors
- Sweeping, mopping, or vacuuming of used spaces as needed
- Wipe-down of tables, counters, and other high-touch surfaces
- Coordination with venue staff to ensure the space is left in proper condition
- Final walk-through to confirm all items have been cleared and standards met



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